Lotus

March 15, 1994

Dear Lotus Customer:

I would like to take this opportunity to invite you to an important workshop that Lotus is sponsoring on April 12. This workshop, titled **"The Technical Workshop Series featuring Lotus SmartSuite working with Lotus Notes"** will give you an in-depth introduction to Lotus Notes as well as a closer look at how Lotus SmartSuite works with Lotus Notes.

In addition, we will be previewing at this session the new versions of Lotus Approach and Lotus 1-2-3 for Windows, our award-winning end-user database and spreadsheet applications. Both of these new versions will offer tighter integration with Lotus Notes as well as enhanced usability features.
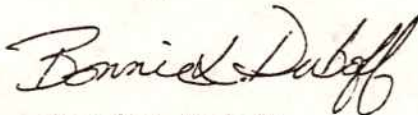
Here are the important facts about the workshop:

Date:	**April 12, 1994**
Time:	**8:00 AM Registration**
	8:30 AM - 2:30 PM = Technical Workshop
	(lunch is included)
Place:	**Sheraton Grande Hotel**
	333 South Figueroa Street
	Los Angeles

The attached invitation will provide further details on this technical workshop. **Please register now at 1-800-327-6148 to reserve your space. Seating is limited!!!**

Should you have further questions on this workshop or any Lotus product or offering, please feel free to contact me at (213) 244-9539. I look forward to seeing you on April 12!

Sincerely,

Bonnie L. Duboff
Senior Sales Representative
Lotus Development Corporation

THE TECHNICAL WORKSHOP SERIES

featuring Lotus SmartSuite working with Lotus Notes

—Attendees will learn about two new Lotus SmartSuite applications -- Lotus Approach and 1-2-3, and how these applications, when combined with Lotus Notes, can be used to deliver new productivity for groups of people that work together. Specific topics that will be covered include:

* An in-depth view of Lotus Approach 3.0, the newest release of the top-rated end-user database

* How Lotus Approach can easily access SQL, dBase and Paradox with other Lotus products -- including Lotus 1-2-3 and Notes

* A preview of the workgroup and productivity enhancements coming in the next release of 1-2-3 for Windows

* The basic concepts of Lotus Notes

* How users can easily create, track, manage and share Lotus SmartSuite based information within Lotus Notes

* About the unparalleled integration technologies between Lotus SmartSuite and Lotus Notes, including: Notes/FX, OLE, ODBE, and the Notes API

THE TECHNICAL WORKSHOP SERIES

featuring Lotus SmartSuite working with Lotus Notes

■ **When**

April 12, 1994

■ **Where**

Sheraton Grande 333 South Figueroa Street Los Angeles, CA

■ **General Agenda**

8:00 am - 8:30 am Registration

8:30 am - 12:00 pm Lotus Technical Workshop

12:00 pm - 1:00 pm Complimentary Lunch

1:00 pm - 2:30 pm Lotus Technical Workshop (continued)

2:30 pm Close and distribution of materials

■ **How To Register**

1-800-327-6148